

BURRELL COLLEGE
of
HEALTH SCIENCES
POLICY MANUAL

SECTION: Program/Student Assessment & Outcomes
TOPIC: Program Assessment
Approved:

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POLICY

The College shall adopt procedures to support continuous quality improvement through assessment of student learning outcomes and their alignment with the mission, goals and objectives of the College. The College shall conduct periodic academic program reviews to promote the continuous quality improvement of academic programs and to ensure alignment among programmatic learning objectives, the College's mission, strategic priorities, and resource allocation. Assessment and program review processes shall demonstrate commitment to ongoing improvement and shall be consistent with institutional accreditation expectations.

RESPONSIBLE OFFICIAL(S):

School Deans, Program Directors, Office of Institutional Effectiveness

PROCEDURE:

1. Learning objectives shall be clearly defined and published for each course within the College curriculum. These goals and objectives shall, in aggregate, support the overall programmatic objectives of the degree program.
2. Assessment of student learning outcomes shall be conducted on a regular and ongoing basis. Results shall be reviewed at least annually to support continuous improvement between formal academic program reviews.
3. Each academic program will be subject to an academic program review every three to five years. The process shall be overseen by the Office of Institutional Effectiveness. Programs with external accreditation may request to align their review cycle with the requirements of their accrediting body.
4. Program reviews shall include an evaluation of program quality, student achievement of learning outcomes, curriculum alignment, faculty resources, student support services, and program demand and viability.
5. Faculty shall play an active role in the development, assessment, and continuous improvement of program learning outcomes, including participation in the review of assessment data and the development of action plans.
6. Findings from assessment activities and program reviews shall be documented and used to inform decision-making, including curricular revisions, resource allocation, and strategic planning. Evidence of actions taken and subsequent outcomes shall be maintained to demonstrate continuous improvement.
7. Each academic program shall maintain documentation of its assessment activities, findings, and improvement actions. Program review reports shall be submitted to and retained by the Office of Institutional Effectiveness.

CROSS REFERENCE:

SOP GA.029 Academic Program Review