

BURRELL COLLEGE
of
HEALTH SCIENCES
POLICY MANUAL

SECTION: Finances
TOPIC: Cost Principles for Federal Awards
Approved: Signature on File

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POLICY

The College will ensure that all costs charged to federal awards are in full compliance with federal regulations, and with all sponsor terms and conditions.

RESPONSIBLE OFFICIAL(S):

School Deans, Finance Office, College Department Heads

PROCEDURE:

Costs must meet the following general criteria in order to be allowable under federal awards:

1. Be necessary and reasonable for the performance of the federal award and be allocable.
2. Conform to any limitations or exclusions set forth in these principles or in the federal award as to types or amounts of cost items.
3. Be consistent with policies and procedures that apply uniformly to both federally financed and other activities.
4. Be accorded consistent treatment as either a direct cost or an indirect cost on federal awards. As of this time, the College does not have a negotiated or provisional indirect cost rate, and only charges indirect costs to federal awards through the de minimis 10% rate allowable under 2 CFR §200.414.
5. Be determined in accordance with generally accepted accounting principles.
6. Not be included as a cost or used to meet cost sharing or matching requirements of any other federally financed program.
7. Be adequately documented.

CROSS REFERENCES:

48 CFR §31.2
Policy B3040 Financial Management System
Policy B3050 Federal Funds Compliance
SOP FIN.023 Allowable Use of Federal Funds