

**BURRELL COLLEGE**  
*of*  
**HEALTH SCIENCES**  
**POLICY MANUAL**

SECTION: Students  
TOPIC: Career Counseling  
Approved:

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**POLICY**

The College shall ensure the provision of career counseling to enrolled students that supports informed decision-making regarding postgraduate education, training, and/or career opportunities.

**RESPONSIBLE OFFICIAL(S):**

Office of Student Affairs, Office of Clinical Education, Career Counselor

**PROCEDURE:**

1. The Office of Student Affairs shall create and implement a comprehensive and progressive curriculum that provides group and individualized career counseling throughout the degree program) s).
2. The Office of Student Affairs, along with relevant academic and program offices as applicable, shall collaborate to support students in their preparation for postgraduate education, training applications, interviews, and related career advancement processes
- 3.
4. The Office of Student Affairs shall provide periodic reports to the executive committees regarding outcomes associated with the career counseling services and recommendations for improvement.
5. The Office of Student Affairs shall provide such additional career counseling as may be needed for students who will be unable to complete the degree program or who may not proceed directly into postgraduate education or training.
6. The annual student survey shall provide feedback regarding services related to career counseling and inform continuous quality improvement.

**CROSS REFERENCE:**