

BCOM Research Advisory Council Meeting (via Video/Electronic Conferencing)

November 20, 2020, 1:00 p.m.

Members Present:		Joseph Benoit, PhD (Chair), Adrienne Kania, DO, Erin Palazzolo, MLIS (ex-officio), Harald Stauss, MD, PhD, Gabor Szalai, PhD (2:03PM), Robert J. Ketchum, PhD (ex-officio), Kalli Martinez, MS (ex-officio), Steven J. Ontiveros, PhD (ex-officio), Michael E. Woods, PhD (ex-officio), Elijah Ibadlit OMS-I, Jonathan Kreger OMS-II			
Members Absent:		Adela Lente, MD (ex-officio), Richard Ross, MD, Jennifer E. Taylor, (ex-officio)			
Other Attendees		Martha Enriquez (Recording Secretary)			
Item	Topic/Agenda	Discussion	Recommended Action	Responsible Person(s)	Actions/Follow-Up
I. Approval of Minutes					
	October 23, 2020	The meeting minutes for October 23, 2020 were unanimously approved.	APPROVED		
II. Announcements					
	COVID-19 Research Update	<p>Drs. Benoit & Woods gave a brief update on the COVID-19 effect on research activities.</p> <ul style="list-style-type: none"> • There have been no major changes on operational activities at the laboratories. The BioScience Research Laboratory and Computer Laboratory continue to operate at limited capacity. Activities in the Human Physiology Laboratory remain suspended. • The Office of Research is actively working to find a way to reopen the laboratories, at least by the time we reach the summer, where faculty will be able to have their students join them, through time blocks and scheduling, in the laboratory. • Dr. Stauss provided an IRB update. <ul style="list-style-type: none"> ○ The IRB has formed a subcommittee and consists of Dr. Woods, as chair, Drs. Howard, Kania, and Stauss. They will oversee the following: <ul style="list-style-type: none"> ○ Make recommendations to the PI's of approved IRB protocols on how they can resume or conduct their research in ways that minimize COVID-19 transmission risks to subjects and investigators. in a safe manner, based on what they have indicated on the Qualtrics survey. ○ Make recommendations to the Research Advisory Council to help guide the discussion of what would be required to safely resume research activities at our institution. 	No Action Required		
III. Old Business					

	Capital Equipment Purchase	<p>Dr. Woods indicated that the Bio-Plex 200, Wash Station, and Software have been delivered this week. The equipment will be installed in the back room of the Bioscience Research Lab.</p> <ul style="list-style-type: none"> Once the machine is operational, Dr. Benoit will provide a reasonable quantity of assays so that the faculty can test the machine. Ms. Kalli Martinez will be the primary person to receive the training on how to operate and manage the new equipment. 	No Action Required		
	Risk Assessment Update	Dr. Woods and Kalli Martinez continue to work on expanding the risk assessment process.	No Action Required		
VI.	New Business				
	2021 Summer Research Experience Applications	<p>Dr. Ontiveros provided an update about the 2021 Summer Research Experience applications submitted by faculty.</p> <ul style="list-style-type: none"> There was a total of 11 projects submitted by faculty. Each project requested two students per project. As of right now, there are a total of 22 student openings available within the 2021 research experience. Unused funds will be used to enhance safety precautions in the research laboratories. The Faculty Research Support Funds are available to support with faculty research. 	No Action Required		
VII.	Other-Updates				
	Research Laboratories	<p>Dr. Woods provided the following updates on the research laboratories.</p> <ul style="list-style-type: none"> The freezer and incubator monitors are functioning again. The back room in the laboratory was cleaned and space for additional equipment has freed up. 	No Action Required		
	Student Research	<p>Dr. Ontiveros provided the following updates regarding Student Research.</p> <ul style="list-style-type: none"> Distinction in Research is live now. <ul style="list-style-type: none"> Full Program information is now available on the Research webpage. Student applications open on 1/15/2021 and close 3/15/2021. There are plans to release the new student research website to the public by the end of this month. AOA Student Research Training Grant dates have changed. The grants open on December 15, 2020 and close on February 15, 2021 Dr. Ontiveros will schedule monthly meetings with the student representatives and Dr. Benoit to meet to discuss or answer any questions regarding research and help expand the communication between students and the research office. 	No Action Required		

		<ul style="list-style-type: none"> • Mr. Elijah Ibadlit distributed a survey to students. He received 55 responses and over 80% of the students are interested in conducting research. • Mr. Jonathan Kreger and Mr. Elijah Ibadlit proposed scheduling a Research Town Hall meeting to address any questions the students may have. • Dr. Benoit encouraged Mr. Jonathan Kreger and Mr. Elijah Ibadlit to send him any announcements that they want under the Medical Student Research areas of Research Update so he can integrate those. 			
X	Adjourn				

Meeting adjourned at 2:19 PM

Signature on File

1/13/2021

Committee Chair

Date