

# BURRELL COLLEGE OF OSTEOPATHIC MEDICINE

## STANDARD OPERATING PROCEDURES

<b>Burrell Summer Gross Anatomy Dissection Program, OMS1/2 Eligibility</b>		<b>SOP #: AN.002.00</b>
Effective Date	1.5.2023	
Last Revision/Review	1.5.2023	

### 1. Purpose

The purpose of this procedure is to formalize and document the procedures for determining eligibility for participation in the Summer Gross Anatomy Dissection Program.

### 2. Related Policy/Authority

### 3. Faculty/Staff Responsibilities

Department of Anatomy and Cell Biology Faculty and Chair solicit invitations from Burrell first year students annually; receive applications; and conducting a confidential review of applications to the program to determine eligible candidates.

### 4. Definitions/Abbreviations

The **Burrell Summer Gross Anatomy Dissection Program** is an extracurricular experience that is scheduled between the end of the first year and the start of the second year osteopathic medical curriculum. Participants, working in small groups of 3-5 individuals, undertake a complete dissection of a human cadaver for the purpose of furthering their knowledge of gross anatomy for future medical education and practice. Currently, participation is limited to Burrell students, faculty, and staff deemed eligible through the following process as outlined in 5., below.

### 5. Procedural Steps

Due to the sensitive nature of the activities involved in this program, participants must be carefully vetted. Burrell students wishing to participate in the Burrell Summer Gross Anatomy Dissection Program must submit an application to the Department of Anatomy and Cell Biology as per annually communicated instructions. The following steps are then followed to determine eligibility:

1. Upon receipt of a completed application to the Summer Gross Anatomy program, the Department Chair will consult with Academic Affairs to verify that the student is in good academic standing. Any student not in good academic standing at the time of application or in the semester immediately prior to the start of the program is ineligible to participate in the program and the application is not considered further.
2. The Department Chair will next consult with Student Affairs to verify that an applicant is in good professional standing and has demonstrated strong interpersonal and professional skills and a capacity for collaborative teamwork throughout their time at Burrell. If any of these criteria are not met, the applicant is disqualified from participation in the program and the application is not considered further.
3. Applicants who meet the academic and conduct requirements stipulated in procedures #1. and #2. above are referred to a departmental faculty committee for review. Following confidential

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review of student applications, Anatomy and Cell Biology faculty decide, through a majority vote of reviewing members, whether to accept or deny a student from participating in the program.

4. Students found eligible for acceptance into the program are promptly informed of the reviewing committee's decision by the Department Chair or Administrative Assistant, via email.

### **6. Reports/Charts/Forms/Attachments/Cross References**

Summer Dissection Gross Anatomy Experience Application

### **7. Maintenance**

Dept. Chair, Department of Anatomy and Cell Biology

### **8. Signature**

Signature on File

1.5.23

Dept. Chair, Department of Anatomy and Cell  
Biology

Date

### **9. Distribution List**

Internal/External

### **10. Revision History**

Revision Date	Subsection #	Summary of Changes	New/Cancellation/Replacement Procedure? (if applicable)	Approval Date