

BCOM Research Advisory Council Meeting
July 16, 2018

Members Present:		Joseph Benoit, PhD (Chair), Adrienne Kania, DO, Steven Ontiveros, Erin Palazzolo, MLIS, Richard Selinfreund, PhD			
Members Absent:					
Other Attendees		Michael Woods, PhD (ex-officio) Martha Enriquez (Recording Secretary)			
Item	Topic/Agenda	Discussion	Recommended Action	Responsible Person(s)	Actions/Follow-Up
I.	Approval of Minutes				
	March 19, 2018 Meeting Minutes	Meeting Minutes for March 19, 2018 were unanimously approved	UNANIMOUSLY APPROVED		
II. Announcements					
	FY2019 Budget & Research Development at BCOM	<p>A brief discussion took place regarding the Office of Research Budget for FY2019.</p> <ul style="list-style-type: none"> We received funding for the full time Research Administrative Coordinator position. The lab scientist position for BioScience Laboratory is approved for January 1, 2019. The BioScience Laboratory is becoming operational. <p>A handout of Research Development at BCOM was distributed and discussed.</p> <ul style="list-style-type: none"> Dr. Benoit will follow-up with Dr. Ontiveros regarding how we are going to handle the management of students inquiring about research and moving forward. Will continue to work on getting IP Policy finalized. 			
III. Old Business					
	None				
VI. New Business					
	Logic Model	A handout of the Logic Model Template for the Office of Research & Sponsored Programs was distributed, discussed and revised.			

	Strategic Map	<p>A draft of the Strategic Map Action Plan was distributed. The Strategic Map Action Plan was discussed and revisions were made based on committee recommendations.</p> <p>A meeting will be scheduled on Thursday, July 19, 2018 at 8:30 AM to review additional components of the Logic Model and the SWOT Analysis.</p>			
VII.	Other				
X	Adjourn				

Meeting adjourned at 11:32AM

David J. Bond
 Committee Chair

7/19/18
 Date