

**BCOM Social Security Number Policy:** Social security numbers are collected from prospective and current students for administrative coordination and record identification purposes only. Although procedures have been established for assignment of an alternative number, students who wish to receive financial aid are required by law to provide their social security number for administrative use. Further, once BCOM is eligible to participate in the Department of Education's student aid programs, the college is mandated by federal tax regulations to provide tuition and fee payment information to the student and the Internal Revenue Service so that applicable educational tax credits may be computed. The Social Security Number will be necessary to submit this tax reporting. The social security number is a confidential record and is maintained as such by the university in accordance with the Family Educational Rights and Privacy Act.