

Refunds

Important Information Regarding Refunds

Financial Aid is disbursed approximately 10 days prior to the beginning of classes. Refunds will be processed within 14 days after the disbursement and then on Fridays throughout the rest of the term.

Some types of financial aid can only be used to pay for certain charges; therefore, you may receive a refund even if you have outstanding charges on your student account.

If a balance remains on your account after you receive a financial aid refund, you are responsible for paying it on time and in full each term.

Please review your student account frequently throughout each term for balances owed.

Refund Options

- **Direct Deposit (ACH)**– If you choose this option, you will need fill out a direct deposit form with your existing bank routing and account numbers and your refund will be deposited into this account. Please include a voided check. Typically, this takes 2-3 banking days for the funds to become available in your bank account from the date your refund is processed.
- **Paper Check**– If you choose this option, a paper check will be available to you for pickup in the Finance/HR Office in suite 353. If your check is not picked up within 2 weeks, your check will be mailed to the address that is in your CAMS Student Portal at the time the refund was processed. Please make sure your address is up-to-date in the CAMS Student Portal.

Steps to Set Up Direct Deposit

1. Go to the BCOM website
2. Click on the Students Tab.
3. Click on the Business Office Tab
4. Click on the Direct Deposit Form.
5. Fill out the Direct Deposit Form and attach a voided check.
6. Submit to the Business Office for processing.

Please consider this secure, efficient and time-saving option.

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