

Faculty Evaluation Part C: Administrative Evaluation

(To be completed by faculty member and administrative supervisor, record maintained by supervisor)

Weekly contracted hours in Administrative Service _____

Self Assessment (Faculty Member): Please describe your major accomplishments in your administrative role this year. Comment on the extent to which you feel you met the goals from your previous evaluation. Include the challenges you have faced during this academic period, and the approach you took to address each challenge.

Evaluation (Supervisor): Please rate the faculty member's administrative service:

Needs Improvement Meets Expectations Exceeds Expectations Outstanding

Please provide feedback on their accomplishments, strengths, weaknesses, and response to challenges.

Future Plans and Projected Outcomes

Faculty member should list major goals for the upcoming year and the measurable outcomes that would indicate achievement of each goal. Faculty member and chair should discuss action items and support needed to achieve their goals.

Goals and Outcomes (Faculty Member)

Comments/Plans for Faculty Support (Supervisor)