Faculty Evaluation Part D: Evaluation Summary

Section 1. Faculty Service
(To be completed by the Department Chair)

Name of faculty member being evaluated _____

Name of department chair providing evaluation _____

Required documentation:
The faculty member provides all required documents for review by department chair:
1. Updated faculty CV
2. LEO teaching summary for all sessions taught this year
3. Signed Faculty Workload Sheet for upcoming year
4. Faculty Evaluation Parts A & B.

Chair's Evaluation Summary:

Please provide an overall performance evaluation for all areas in which you evaluated the faculty member:

☐ Needs Improvement ☐ Meets Expectations ☐ Exceeds Expectations ☐ Outstanding

Please provide a rationale for your decision highlighting any significant accomplishments or concerns leading to your overall evaluation, and any recommendations for future success:

Section 2. Administrative Service
(To be completed by administrative supervisor if applicable)

Name of Supervisor providing evaluation:

Please provide an overall performance evaluation for administration (check one):

☐ Needs Improvement ☐ Meets Expectations ☐ Frequently Exceeds Expectations ☐ Exceeds Expectations

Please provide a rationale for your decision highlighting any significant accomplishments or concerns leading to your overall evaluation, and any recommendations for future success:

Section 3. Faculty Response

The faculty member may respond to the evaluation or provide additional comments.