



## Veteran's Attendance and Satisfactory Academic Progress

Burrell College of Osteopathic Medicine (Burrell COM) is approved for training of qualified veterans and their dependents. Student Veterans will be responsible for initiating all documentation from Veterans Administration (VA) education benefits, <https://www.vets.gov/education/>. Burrell COM VA School Certifying Officials are here to serve as liaisons between our students and the faculty, staff, service organizations, and the Department of Veterans Affairs. The student will need to submit required VA documentation at the time of program orientation. Evaluation of prior postsecondary training, experience or education is required. Transcripts must be provided at the time of application. The student must be fully admitted and enrolled in the Doctor of Osteopathic Medicine Program before a student can be certified and start receiving benefits.

Student Veterans are expected to adhere to the Burrell COM Attendance Policy, <http://bcomnm.org/wp-content/uploads/2016/08/POLICY.3102.Attendance.pdf> and Academic Progress Policy, <http://bcomnm.org/wp-content/uploads/2016/08/Policy-9110.Satisfactory-Academic-Progress-SAP.pdf>, as well as the conduct policies and procedures that are stated in the student handbook, <http://bcomnm.org/wp-content/uploads/2017/08/Student-Handbook-June-2017.Apvd-June-2017.pdf>, and set forth and approved by Burrell College of Osteopathic Medicine. Specific course attendance requirements will be addressed in each course syllabus and enforced at the discretion of each course director; these may include requirements for mandatory attendance. Any student having excessive absences from curricular activities or laboratories may be deemed in violation of the Professionalism Core Competency and may be referred to Student Progress Committee (SPC) for disciplinary action, up to and including dismissal from Burrell COM. If a student does not maintain satisfactory attendance and/or grade point average, their VA education benefits will be terminated. The Veterans Administration will be notified promptly as to the last date of attendance for a veteran. The student's attendance record will be retained in the veteran's file for U.S. Department of Veterans Affairs (USDVA) and State Approving Agency (SAA) audit purposes. All of the policies stated also apply to dependents eligible for benefits related to their parent(s) or spouse.

Burrell COM recognizes the unique situations student veterans sometimes face, which can affect their attendance. In these cases the student will want to refer to the Burrell COM Student Handbook, <http://bcomnm.org/wp-content/uploads/2017/08/Student-Handbook-June-2017.Apvd-June-2017.pdf>, for further instructions and procedures, which will include procedures for excused absences and/or leave of absence requests.

Burrell COM acknowledges that some classes, such as clinical and resident rotations in the program, have unique content; it may not be possible for a student to receive an extension on the assignments in these courses, but accommodations will be made whenever possible. Our collective goal is to assist student veterans in completing their course of study.

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_

SCO Signature: \_\_\_\_\_ Date: \_\_\_\_\_