

**BURRELL COLLEGE
OF OSTEOPATHIC MEDICINE
POLICY MANUAL**

SECTION: Program/Student Assessment & Outcomes

Policy: B11000

TOPIC: Program Assessment

Approval Date: 1/22/19

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Approved: Signature on File

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POLICY

The College shall adopt procedures to affect continuous quality improvement through assessment of learning outcomes and their relevance to the mission, goals and objectives of the College.

RESPONSIBLE OFFICIAL(S):

Offices of Academic Affairs, Pre-Clinical Education, and Clinical Education, Chair Curriculum Committee

PROCEDURES:

1. Goals and learning objectives shall be identified and published for each course in the College curriculum. Such goals shall, in aggregate, support the programmatic objectives of the College.
2. The Offices of Pre-Clinical and Clinical Education shall review and make recommendations to the curriculum committee for approval of the curriculum. Such recommendations shall require submission of a complete curriculum plan at least annually and inclusive of instruments to assess student learning outcomes.
3. The recommendations of the Curriculum Committee shall be forwarded to the Executive Committee and Dean of the College to assure alignment with the mission and for final approval.
4. Student performance shall be reported to the Curriculum Committee at each of its regularly scheduled meetings with reports forwarded to the Executive Committee of the College for review.
5. A summative report of student performance shall be provided to the Executive Committee in conjunction with its planning of strategic initiatives for the College. Strategies will be modified accordingly to affect continuous process improvement.

CROSS REFERENCE: