

**BURRELL COLLEGE
OF OSTEOPATHIC MEDICINE
POLICY MANUAL**

SECTION: Program/Student Assessment & Outcomes

Policy: B11010

TOPIC: Student Program Evaluation

Approval Date: 1/22/19
Revised: 10/24/19, 5/4/2020
Effective Date: 1/22/19, 10/24/19,
5/4/2020

Approved: Signature on File

Page 1 of 1

POLICY

Burrell students shall be given the opportunity to provide formative feedback to the College regarding all aspects of the educational program including learning experiences and campus services.

RESPONSIBLE OFFICIAL(S):

Office of Institutional Effectiveness, Office of Student Affairs, Office of Academic Affairs

PROCEDURES:

1. The College shall conduct an annual survey of its students to ascertain general satisfaction with the degree program, facilities and student services.
2. The College student survey will be distributed to first year students immediately following spring break; second year students immediately preceding the start of clinical clerkships; fourth year students prior to graduation.
3. During the preclinical curriculum, Burrell students will be given the opportunity to evaluate each course and each participating faculty member providing instruction during that course.
4. Burrell students will be given the opportunity to evaluate each clinical clerkship and the faculty providing instruction during that clerkship.
5. All survey instruments referenced in this procedure shall be distributed to students electronically. Submissions will be confidential; any data generated from survey instruments will be distributed without any personal identifiers.
6. A summative report of student feedback will be distributed to committees and faculty of the College to enable curricular and instructional modifications as needed. Where needed to assure clarity, student focus groups will be assembled. Survey outcomes will be shared with student leaders in an effort to effect positive changes. All student evaluations of instruction shall be used to inform strategic initiatives by the College.

CROSS REFERENCE: