

**BURRELL COLLEGE
OF OSTEOPATHIC MEDICINE
POLICY MANUAL**

SECTION: General Administration & Leadership

Policy: B2000

TOPIC: Dean of the College

Approval Date: 1/22/19

Effective Date: 1/22/19, 5/9/23

Approved: Signature on File

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POLICY

Burrell College shall appoint and employ a full-time Dean who shall have relevant training, credentials, and experience for the position.

RESPONSIBLE OFFICIAL(S):

Dean, President

PROCEDURE:

1. The Dean of Burrell College shall serve as its Chief Academic Officer with final authority for the conduct of the osteopathic degree program.
2. The Dean shall be selected by the President under authority granted by the Board of Trustees.
3. Prior to appointment, the Dean shall have satisfied the qualifications required for the position by virtue of having previously served in an academic leadership position and demonstrated skills in education, scholarly production, patient care and budgetary management. Such experience shall have encompassed a minimum of five years.
4. The Dean shall have graduated from a COCA accredited college with an earned degree of Doctor of Osteopathy or Doctor of Osteopathic Medicine (D.O.).
5. The Dean shall have attained certification by an AOA or ABMS-recognized specialty board at some time in their career.
6. The Dean shall have been granted a license to practice medicine in any jurisdiction at some time in their career, free of disciplinary actions or sanctions while licensed.
7. The Dean shall engage her/his responsibilities as Chief Academic Officer on a full-time basis and shall not seek nor accept employment outside of the college through the term of her/his tenure as Dean.

CROSS REFERENCE: Policy 2010 – Academic & Administrative Leadership