

**BURRELL COLLEGE
OF OSTEOPATHIC MEDICINE
POLICY MANUAL**

SECTION: Students

Policy: B9060

TOPIC: Career Counseling

Approval Date: 1/22/19

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Approved: Signature on File

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POLICY

The College shall assure the provision of career counseling to enrolled students that leads to informed participation in the national matching programs for graduate medical education.

RESPONSIBLE OFFICIAL(S):

Office of Student Affairs, Office of Clinical Education, Career Counselor

PROCEDURES:

1. The Office of Student Affairs shall create and implement a comprehensive and progressive curriculum that provides group and individualized residency counseling through all four years of the degree program.
2. The Offices of Student Affairs and Clinical Education work in cooperation to assist students in their preparation for residency application and interviews.
3. The Office of Student Affairs shall provide periodic reports to the College Executive Committee regarding outcomes of the career counseling curriculum and recommendations for improvement.
4. The Office of Student Affairs shall provide such additional career counseling as may be needed to students who will be unable to complete the degree program or enter a graduate medical education program.
5. The annual student survey shall provide feedback regarding services related to career counseling and inform continuous quality improvement.

CROSS REFERENCE: