Clinical Students Performing at Academic Risk Procedures

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1. Purpose
The purpose of this procedure is to document the role of the “Clinical Students Performing at Academic Risk” (Clinical-SPARK) task force in providing students with academic support.

The Clinical-SPARK task force is composed of representatives from Clinical Education, Student Affairs, and Clinical Faculty. These individuals may include the Associate Dean of Clinical Education, Educational Specialists and Clerkship Director. These committee members are in the position to monitor student performance and provide appropriate academic support as needed.

2. Related Policy/Authority
Burrell College of Osteopathic Medicine; Student Clerkship Manual; Student Handbook; Student Performance and Academic Standing Section

3. Faculty/Staff Responsibilities
Clinical-SPARK members are responsible for carrying out the procedures in this document.

4. Definitions/Abbreviations
Clinical-SPARK – Clinical Students Performing at Academic Risk

5. Procedural Steps

Third- and Fourth-Year Students

One of the key roles of Clinical-SPARK is to identify struggling students early and provide academic resources before a student fails a course. In order to provide the earliest form of academic intervention for our students, Clinical-SPARK will begin monitoring student performance during the Introduction to Clinical Rotations Course of the third curricular year and continue monitoring academic performance in each course throughout the third and fourth years of curriculum. Clinical-SPARK will monitor:

- Clinical Performance (Mid-Point and Final Evaluations, Feedback, Etc.)

Member(s) of Clinical-SPARK will meet with students:

- Receiving a score below the required 2.85 on the first evaluation of a 2-rotation specialty (Family Medicine, Internal Medicine, or Surgery);
- When feedback is received that the Clerkship Director deems reflective of deficiencies in the student's performance (including the feedback received on the mid-point evaluation)

The purpose of meeting with identified students will be to assist the student in reflecting on their academic performance and identifying areas of academic weakness. The Clinical-SPARK task force will make recommendations for various resources that the student can utilize to improve their academic status. The following are examples of resources that the Clinical-SPARK task force may ask the student to utilize:
• Meet with Clerkship Director
• Meet with Career Counselor
• Attend a Session with the Educational Specialists
• Non-Academic Support

The student may be asked to develop a study plan and Clinical-SPARK will continue to monitor their performance throughout the year.

6. Reports/Charts/Forms/Attachments/Cross References
NONE

7. Maintenance
The procedures of the Clinical-SPARK task force will be reviewed on an annual basis by the Associate Dean of Clinical Education, or their designee, in collaboration with Burrell administration, in order to ensure that the policy and procedures are appropriate.

8. Signature

Approved by

Department Head Clinical Education

6/15/2023

Date

9. Distribution List

Internal

10. Revision History