

**BURRELL COLLEGE
OF OSTEOPATHIC MEDICINE
POLICY MANUAL**

SECTION: Facilities

Policy: B4000

TOPIC: Facilities

Approval Date: 1/22/19
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Approved: Signature on File

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POLICY

Burrell College shall secure and maintain sufficient and appropriate facilities to meet the needs of the College and provide an overall positive learning environment for students, faculty and staff. Burrell College will maintain a continuous assessment process that reviews all facility resources appropriate to achieving its mission.

RESPONSIBLE OFFICIAL(S):

President
Dean
Vice-President of Administration
Associate Vice-President of Administration

PROCEDURE:

1. The College shall maintain an inventory of learning venues inclusive of instructional space for classroom and laboratory based teaching, clinical simulation, small group learning, self-study, and research.
2. The College shall determine its facilities requirements for the successful delivery of the curriculum by April 1 for the succeeding academic year.
3. The inventory of learning venues shall be reconciled with the needs assessment and all required space secured through the College's room management program by June 1 for the succeeding academic year.
4. The College shall secure such additional off-campus affiliations as may be needed to execute the clinical curriculum. Availability of necessary learning facilities at all affiliates will be further assured.
5. The College shall monitor the adequacy of support areas and services
6. The College Dean shall prepare an annual report of the adequacy of facilities to inform the strategic growth of the College.

CROSS REFERENCE: