

## 2026-2027 A&P Timeline\*

July 13, 2026: Dean announces the Promotion timeline for the 2026-27 academic year.

October 5, 2026: Candidates' Statement of Intent letter and CV to their Department Chair (PDF electronically).

October 12, 2026: Confirmation of intent by email from the Departmental Chair to the A&P Committee Chair, along with the candidate's current CV and letter of intent (PDF electronically).

October 13, 2026 (Tuesday)\*: Promotion instructions provided via electronic communication from the A & P Committee Chair to the candidate and their Department Chair.

November 9, 2026: Candidate provides a list of 3-5 potential external reviewers with a short paragraph of the common relationship by electronic communication to the A&P Committee Chair, including names and complete contact information (Name, academic affiliation, physical address, e-mail address, office, and cell telephone numbers).

December 7, 2026: Portfolio due to the Department Chair as a single PDF file with bookmarks. Within 6 weeks, one paper copy is delivered to the Department Chair.

January 4, 2027: Electronic Portfolio, single PDF file with bookmarks, due to the A&P Committee Chair.

January 18, 2027: Portfolio due to the External Reviewers, electronic version as a single PDF file with bookmarks (secure sight for review).

February 22, 2027: Portfolio review due to the A&P Committee from the External Reviewers.

March 29, 2027: A&P Candidate report(s) due to the Dean.

April 26, 2027: Final determination by Dean and Letter from Dean to the candidate(s).

May 10, 2027: Appeal letter (if applicable) from the candidate to the President (PDF electronically).

June 7, 2027: Final decision by President; Letter from President to the candidate(s).

July 1, 2027 (Thursday) \*: Promotions granted will become effective.

\*All dates fall on a Monday unless otherwise noted, except Oct 13, 2026, and July 1, 2027